Photograph and Video Policy

This is Beckley Preschools policy on photographs and video use.

Statement of intent
To ensure the privacy and safety of Children.

In May 2015 we introduced an on-line journal "Tapestry". We have explained to parents about the use of images and videos of their child/children in their child's online journal and in the journals of other children that attend the setting.
Consent/permission for this is given by the parents /carers by the signing of a form within the Prospectus pack.

Photographs/videos are taken within the setting using the settings IPad for the purposes of the children's online Tapestry account and/or to use around the setting for displays etc. Posting on the childrens tapestry journal allows the parents/carers the opportunity to see what their children have been doing throughout the day. Once these photos/videos have been posted, they are then deleted from the IPad. The IPad is then kept locked away overnight.

Consent/permission for Tapestry and the use of sharing photos is given by the parents/carers by the signing of forms within the Prospectus pack.

For Parents/Carers who have confirmed they do not want photos of their child to be shared, we would ensure they are not in the background of photos of any other children.

A notice will be displayed at specific events inviting Parents/Carers to attend, informing them that photographic and video equipment might be used and to inform a member of staff if they have any objections

Photographs can be taken and used by the local newspaper for promotional use only. Photos may also be used for our website and Prospectus. Consent/permission for this is given by the Parents/Carers through the signing of the registration form and on a form in the Prospectus pack.

It is also our policy that no images of children taken by staff or parents/carers at/ within the setting are allowed to be used on any social media websites e.g. Facebook, Twitter etc
Parents/ carers agree to this on the form in the Prospectus pack.

Name of Signatory

Role of Signatory

Date