



Registered Charity No 1035670

Privacy Notice

Beckley Preschool processes personal information about its pupils and is a 'data controller' for the purposes of the Data Protection Act 2018 (General Data Protection Regulation GDPR). We collect information from you and may receive information about your child from their previous setting.

We hold and use your child's information to support their teaching and learning, monitor and report on how well they are doing, provide them with pastoral care and to assess how well the setting is doing.

The information we hold includes yours and your child's contact details, your child's national curriculum assessment results, attendance information, ethnic group, special educational needs and any relevant medical information.

We will not give information about you or your child to anyone outside the pre-school without your permission unless we deem it necessary for the safety or protection of the child or unless the law and our rules permit it. We are required by law to pass some of your child's information to East Sussex County Council and to the Department for Education [DfE] and local NHS agencies. We will pass on individual child records to the receiving setting when a child moves from one setting to another. This includes when a child moves to reception class in primary school.

You can ask to see the information we hold about you.

If you want to see the information, we hold and share about you then please contact the setting Manager or Deputy.

If you need to know more about how East Sussex County Council and the DfE store and use your information please contact them:

East Sussex County Council: www.eastsussex.gov.uk/dataprotection

DfE:

www.teachernet.gov.uk/management/ims/datamanagement/privacynotices/pupilsdata/

[www.teachernet.gov.uk/management/ims/datamanagement/](http://www.teachernet.gov.uk/management/ims/datamanagement/privacynotices/pupilsdata/thirdpartyorgs/)

[privacynotices/pupilsdata/thirdpartyorgs/](http://www.teachernet.gov.uk/management/ims/datamanagement/privacynotices/pupilsdata/thirdpartyorgs/)

If you are unable to access these websites, please contact the County council or DfE as follows:

Information Governance Officer

East Sussex County Council

County Hall

St Anne's Crescent

Lewes

BN7 1UE

Tel: 01273 481634 (General Enquiries)

Email: CS.DPA@eastsussex.gov.uk

Website: www.eastsussex.gov.uk

Public Communications Unit

Department for Education

Sanctuary Buildings

Great Smith Street

London

SW1P 3BT

Tel: 0870 000 2288

Email: info@education.gsi.gov.uk

Website: www.education.gov.uk